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Anatomy of a Workplace Investigation

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Handle Your Next Workplace Investigation with Confidence

Explore the mechanics of a workplace investigation from all perspectives—plaintiff, HR, and defense. Experts take you step-by-step through an investigation and provide insight and tips on everything from preliminary document review and determining the scope to preparing for witness and party interviews and more.

You will be able to:

- Identify the structure of your investigation and who to involve
- Protect privilege through the investigation process
- Gain the trust of witnesses during the interview process
- Use AI in investigations
- Recognize and monitor retaliation issues
- Accurately compile and communicate the investigative findings
- Put your learning into action by working through a hypothetical

Speakers



Susan Hartmus Hiser
Calzone Hiser PLLC, *Wixom*



Brian E. Koncius
Bogas & Koncius PC, *Bingham Farms*



Rebecca C. Seguin-Skrabucha
Bodman PLC, *Troy*

Anatomy of a Workplace Investigation

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CLE: 2.75 | MCJE: 2.75 | HRCI: Pending | SHRM: 2.75 | Level: Basic/Intermediate

9:00am Preliminary Aspects of the Investigation

Identify issues and define scope. Determine who will conduct investigation and commence. Conduct a preliminary document review. Communicate with parties and witnesses and protect privilege. Prepare for preinterviews of attorney-represented parties.

10:00am Conduct Interviews of Parties and Witnesses

Gain trust and review other interview techniques. Conduct attorney-represented parties' interviews. Deal with recalcitrant and reluctant witnesses.

10:55am Post-Investigation Issues

Communicate investigation findings. Distinguish recommendations from factual findings. Protect attorney-client privilege. Monitor your workforce for retaliation issues. Use AI in investigations.

11:35am Attacking and Defending a Workplace Investigation

Hypothetical scenario put into action.



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