

STATE OF MICHIGAN
JUDICIAL DISTRICT
JUDICIAL CIRCUIT

NOTICE TO APPEAR

CASE NO.

OFFENSE:

Court address

Court telephone no.

Plaintiff

☐ Personal service

v

Defendant

☐ Personal service

Plaintiff's attorney/People

☐ Personal service

Defendant's attorney

☐ Personal service

Officer

YOU ARE DIRECTED TO APPEAR AT:

☐ The court address above, courtroom _____☐ _____

Judge: _____

FOR THE FOLLOWING PURPOSE:

- ☐ Probable Cause Conference
- ☐ Preliminary Exam
- ☐ Pretrial Conference
- ☐ Jury Selection
- ☐ Jury Trial
- ☐ Nonjury Trial
- ☐ Sentencing
- ☐ Motion
- ☐ Arraignment
- ☐ Informal Hearing
- ☐ Formal Hearing
- ☐

COURT ROOM OR PLACE	DATE	TIME

☐ The above matter is adjourned from _____
Date

If you require special accommodations to use the court because of a disability or if you require a foreign language interpreter to help you fully participate in court proceedings, please contact the court immediately to make arrangements.

Date issued: _____

Clerk of the Court

IMPORTANT: READ THIS CAREFULLY

- Bring this notice with you.
- No case may be adjourned except by authority of the judge for good cause shown.
- FAILURE OF THE DEFENDANT TO APPEAR in a civil case may cause a default judgment to be entered. FAILURE OF THE PLAINTIFF TO APPEAR may result in a dismissal of the case.
- FAILURE TO APPEAR in a criminal case may subject you to the penalty for contempt of court, and a bench warrant may be issued for your arrest.
- If you intend to employ a lawyer, he or she should be notified of the date at once.
- Fines, costs, and other financial obligations imposed by the court must be paid at the time of assessment, except when the court allows otherwise, for good cause shown.