

STATE OF MICHIGAN JUDICIAL CIRCUIT - FAMILY DIVISION COUNTY	APPLICATION TO SET ASIDE ADJUDICATION(S)	CASE NO. PETITION NO. JUDGE
---	--	--

ORI _____ Court address _____ Court telephone no. _____
 MI- _____

Police Report No. _____

In the matter of _____
 First and last name(s), alias(es)

CTN/TCN	SID
---------	-----

1. On _____, a disposition hearing was held because I was adjudicated, as a juvenile delinquent, of
 Date the following offense(s): _____ .
 A certified record of the adjudication(s) is attached.
 I was not detained for the offense(s).
 I completed the term of detention for the offense(s) on _____ .
2. No other application has been filed to set aside this/these or any other adjudication(s) in any court. **OR**
 One or more applications were filed to set aside adjudications and the applications are pending or were disposed.
 Copies of any applications and orders are attached.
3. At least one year has passed since termination of jurisdiction. No criminal charges are pending against me. I have not been adjudicated for more offenses than allowed under MCL 712A.18e(1). I do not have an adult felony conviction.
4. I am requesting that multiple adjudications be set aside as one offense. These adjudications arose out of a series of acts that were in a continuous time sequence of 12 hours or less and displayed a single intent and goal.
5. I have completed the Michigan Youth ChalleNGe Academy. My certificate of completion is attached to this application.
6. I **request** that the court issue an order to set aside the above adjudication(s) as provided by law. I consent to the use of the nonpublic record created by MCL 712A.18e(13) to the extent authorized by MCL 780.623.

Applicant signature _____

Address _____

City, state, zip _____ Telephone no. _____

Subscribed and sworn to before me on _____
 Date

Deputy clerk/Notary public signature _____

My commission expires on _____ .

Name (type or print) _____

Notary public, State of Michigan, County of _____ . Acting in the County of _____ .

This notarial act was performed using an electronic notarization system or a remote electronic notarization platform.

NOTICE OF HEARING

The hearing cannot be held until the court receives the Michigan State Police report required under MCL 712A.18e(5).

TO: Michigan Attorney General and _____
Prosecuting official

A hearing will be held on the above application to set aside adjudication(s) on _____
Date and time

at _____ before _____
Location

PROOF OF SERVICE

I certify that copies of this application, certified record of adjudication(s), and notice of hearing were served on the

prosecuting official on _____ by first-class mail addressed to the last-known address.
Date

Attorney General on _____ by first-class mail addressed to the last-known address.
Date

I certify that copies of this application, certified record of adjudication(s), and biometric data were served on the Michigan State Police on _____ by first-class mail addressed to the last-known address.
Date

I declare under the penalties of perjury that this proof of service has been examined by me and that its contents are true to the best of my information, knowledge, and belief.

Date

Applicant signature

INSTRUCTIONS:

For additional instructions and an online interview that will help you create forms, go to michiganlegalhelp.org.

1. Determine whether you are eligible to apply to have your adjudication set aside according to MCL 712A.18e. You must complete a separate application for each adjudication if you are applying to have more than one adjudication set aside.
2. Find out the exact date of adjudication and the charge from the court. Get a certified copy of the adjudication and attach it to your application.
3. Swear to the truth of the statements in this application and then sign it in the presence of the court clerk or a notary public.
4. Make four copies of all attachments and this application. Take all copies to the court clerk.
5. Depending on local practice, the clerk of the court may set a hearing date at the time of filing. If a hearing date is set at the time of filing, the clerk of the court will complete the Notice of Hearing.
6. Go to the local law enforcement agency for biometric data collection. There may be a fee for this.
7. Mail a copy of the application packet and your biometric data to the Michigan State Police by first-class mail to Michigan State Police, Criminal Justice Information Center - Criminal History, PO Box 30266, Lansing, Michigan 48909.
8. Mail a copy of the application packet to the Attorney General of the State of Michigan by first-class mail to Office of the Attorney General, Criminal Appellate Division, PO Box 30217, Lansing, Michigan 48909.
9. Mail a copy of the application packet to the correct prosecuting official where the conviction occurred (county, city, or township) by first-class mail. See www.michiganprosecutor.org/about-us-menu/prosecutor-directory for the addresses of county prosecutors.
10. On the remaining copies of the application, fill in the Proof of Service on page 2 of the form. After you fill out and sign the Proof of Service, mail or take one of the remaining application packets with the completed Proof of Service to the court. Keep the other copy of the application packet for your records.